

Viewing Table Information Sheet

Terms and Conditions

Definition of a Viewing Table: A Viewing Table is a table that is designed and created by an individual or team that is for display only.

Thank you for providing a Viewing Table for Festival of Tables 2010. Here are your terms and conditions:

- The entry fee for a Viewing table is \$350.00.
- Sponsors are encouraged to cover fees. The Festival of Tables Committee does help partner with a sponsor should this be an issue. Please feel free to discuss options with us. (Do not let the fee stop you from participating with FOT)
- The Viewing Table Information Sheet and Agreement Contract is completed in full and returned by April 2, 2010.
- The Table Description Sheet is completed in full and returned by April 2, 2010
- The Viewing Table is set up no later than 4 p.m. Friday May 14, 2010. You may begin set up as early as 9 a.m. On Saturday May 15, 2010 Viewing Table tear down will not begin until luncheon guests have departed. This is usually around 3p.m.
- Follow and adhere to The Hagerty Center rules, guidelines, and requirements for decorations as noted on Agreement Contract. A Hagerty Center representative will be on site during set up for any questions or concerns about compliance.

Please Print Clearly

Primary Table Contact: _____

(All communication from the FOT Committee will be with the Primary Contact)

Decorators/Designers: _____

Sponsor: _____

Address: _____(City), MI, _____(ZIP)

Email: _____

Phone: _____(Day) _____(Evening) _____(Cell)

Circle Preferred Method of Future Communication: **PHONE CELL EMAIL MAIL FAX**

Circle Table Type: **4ft Round 5ft Round 6ft Banquet Provide Own**

Circle the Judging Category for your Table: **Individual Designer Small Group Designers**

Retail Business Non-Profit Org. First Time Participant Spirit of CFS Table

Child & Family Services' Festival of Tables; 3785 Veterans Dr., Traverse City, MI 49684

www.festivaloftables.org and www.cfsnwmi.org