

Business Vendor Table Information Sheet

Terms and Conditions

Definition of a Vendor Table: A FOT Business Vendor Table is one that is designed and created by an individual or team promoting their business product or service by offering samples and or demonstrations during the Festival of Tables.

Thank you for providing a Business Vendor Table for Festival of Tables 2010. Here are your terms and conditions:

- The entry fee for a Vendor Table is \$500.00.
- The entry fee can be waived should the value of your sample product, service or silent auction donation matches or exceeds \$500.00.
- The Business Vendor Table Information Sheet and Agreement Contract is completed by April 2, 2010.
- The Table Description Sheet is completed by April 2, 2010.
- The Business Vendor Table for Friday May 14, 2010 is set up by 5 p.m. and tear down begins after guests have departed. The Business Vendor Table for Saturday May 15, 2010 must be set up by 9:30 am and tear down begins after guests depart. This is usually around 3 p.m. A Business Vendor Table participating in both days needs to refresh on Saturday by 9:30 a.m. A Business Vendor should be prepared to provide 400 samples for each day participating.
- Follow and adhere to The Hagerty Center rules, guidelines and requirements for allowable products, demonstrations and services. A Hagerty Center Director will be on sight during set up for any questions or concerns about compliance. Please talk to the Table and Vendor Committee if you have advance concerns

Please Print Clearly

Business Name: _____

Business Contact: _____

Business Representative at FOT Event: _____

Business Address: _____(City), MI, _____(ZIP)

Email: _____

Business Phone: _____ Business Contact Phone: _____

Cell: _____ FAX: _____

Circle Appropriate Date: May 14(Fri Evening) May 15(Sat Luncheon) BOTH DAYS

Table Request: 6ft Banquet with Linens are Provided One or Two? _____

Will you be promoting in the FOT Gift Bag? Yes No (The gift bag goes home with each luncheon guest and is our newest promotional)

Child & Family Services' Festival of Tables, 3785 Veterans Dr., Traverse City, MI 49684

www.festivaloftables.org and www.cfsnwmi.org